

Sample interview questions for evaluability assessment

NOVEMBER 2015

An evaluability assessment aims to assess to what extent, and how best, an intervention can be evaluated in a reliable and credible fashion. These sample questions are intended for people interviewing stakeholders as part of an evaluability assessment. This tool was developed by Anne Buffardi and Bronwen McDonald for use in [The Methods Lab](#) projects. It accompanies The Methods Lab publication '[Evaluability assessment for impact evaluation: guidance, checklists and decision support](#)'.

1. Sample interview questions for an evaluability assessment done at the start of a programme

1. What is your role in the programme?

2. How long have you been working in the programme?

Programme design

3. In your own words, describe the programme theory of change. Which elements are most critical to the success of the project?

4. What type of information would help you detect these changes?

Purpose and use

5. What are the key questions you would like the impact evaluation to address?

6. Who will use monitoring and evaluation information? For what purpose(s)?

7. What approaches or methods would you like to see used? Why? What type(s) of evidence are intended users most receptive to?

8. From the current list of programme indicators, which are most relevant for your work and why? What is missing?

Feasibility

9. What emerging issues around implementation might hinder progress towards the expected outcomes and the programme's ability to monitor and evaluate those outcomes?

10. What challenges, if any, do you anticipate in gathering information?

11. Are there relevant publicly available data sources that could be useful for the programme?

12. To what extent do you think it will be feasible to gather information from people who are not participating in the programme (i.e., households in the same village or from other villages)?

13. Are other programmes taking place in the same geographical area?

14. What type of training or capacity development related to monitoring and evaluation would be useful for your department, if any?

15. Do you have any questions, concerns or additional points you would like to raise?

16. Whom else should we contact as part of this process?

2. Sample interview questions for an assessment done on a completed programme

These questions are based on the ORID process.

Objective questions

1. Tell me about the relevant programme. What happened? What was your role?
N.B. Keep the conversation to objective information only.
 2. Specific clarification questions on the intervention based on the document review.
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Reflective questions

3. In your opinion, what was the best feature of this intervention?
 4. What did you like the least about the intervention?
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Interpretive questions

5. In your opinion, what were the major challenges and why? What are the lessons learned, or what should have been done differently at the time?
 6. What were the major 'wins'?
 7. Were there any unintended impacts or consequences - either positive and/or negative?
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Decisional questions

8. What needs to be done now?
 9. Is there a role for impact evaluation and why?
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