



◀ helvetas Sri Lanka ▶

CASH FOR LIVELIHOOD RESTORATION

Progress Monitoring

Date:

Location & Personal Details

Divisional Secretariat GN Division

Name of the business operator

NIC

Present Address

Type of activity or business:

Grant	Amount received Rs	Amount spent RS	Balance Rs
Total grant			
1st installment			
2nd installment			

1 Progress at a Glance:

Activities completed: money spent according to plan, ready to receive next installment	Green
On track: Started with implementation according to plan, but not yet completed	Yellow
Not yet started, major delays, or money used for other purposes (give reasons on next page)	Red

2. Compare purchases/expenses made, with the budget/ resource table given in the agreement

Resource Table

No	Items	Units	Cost/unit	Estimated cost (budget)	Actual cost (expenses)	Receipt ?

Have the **special terms and conditions**, if any, stipulated in the agreement been fulfilled? (only if special conditions are given)

Yes (explain what has been done).....

No (explain why it has not (yet) been done?.....

Has the money been used as planned? If not explain reasons:

.....

Date

.....
 Signature Volunteer

.....
 Signature Beneficiary

1.....

2.....

3.....
 Signature Livelihood Committee

4.....
 Signature Livelihood Committee